

Town Board Minutes

Meeting No. 1

Regular Meeting

January 1, 1996

MEETINGS TO DATE 01
NO. OF REGULARS 01
NO. OF SPECIALS 00

Page 1

LANCASTER, NEW YORK
JANUARY 1, 1996

A Reorganizational and Regular Meeting of the Town Board of the Town of Lancaster, Erie County, New York, was held at the Town Hall at Lancaster, New York on the 1st day of January, 1996 at 12:30 P.M. and there were

PRESENT: DONALD E. KWAK, COUNCIL MEMBER
JOHN T. MILLER, COUNCIL MEMBER
MARK A. MONTOUR, COUNCIL MEMBER N.B.-1-
DONNA G. STEMPIAK, COUNCIL MEMBER
ROBERT H. GIZA, SUPERVISOR

N.B.-1- Council Member Montour was sworn in and took his position on the Town Board after adoption of the first prefiled resolution appointing him to fill the vacancy created by the election of Council Member Giza as Town Supervisor.

ABSENT: NONE

ALSO PRESENT: ROBERT P. THILL, TOWN CLERK
ROBERT H. LABENSKI, TOWN ENGINEER
RICHARD SHERWOOD, TOWN ATTORNEY
ROBERT L. LANEY, BUILDING INSPECTOR
JOHANNA M. COLEMAN, RECEIVER OF TAXES

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER KWAK, WHO MOVED
ITS ADOPTION, SECONDED BY COUNCIL
MEMBER STEMPNIAK, TO WIT:

WHEREAS, a vacancy exists in the position of Council Member of the Town of Lancaster due to the election of Council Member Robert H. Giza to the position of Supervisor of the Town of Lancaster effective January 1, 1996,

NOW, THEREFORE, BE IT

RESOLVED, that MARK A. MONTOUR, 31 Fieldstone Lane, Lancaster, New York 14086, be and is hereby appointed to the position of Council Member of the Town of Lancaster effective January 1, 1996, and

BE IT FURTHER

RESOLVED, that the Town Clerk be and is hereby directed to forward a copy of this resolution to the Erie County Board of Elections indicating that the position of Council Member of the Town of Lancaster (to fill vacancy) is to be placed upon the next General Election ballot of the Town of Lancaster.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER KWAK	VOTED YES
COUNCIL MEMBER MILLER	VOTED YES
COUNCIL MEMBER STEMPNIAK	VOTED YES
SUPERVISOR GIZA	VOTED YES

January 1, 1996

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER STEMPNIAK, WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER , TO WIT:

WHEREAS, it is essential to the orderly and efficient conduct of regular and special meetings of the Town Board of the Town of Lancaster to adopt Rules of Order in order that the business of the Town of Lancaster may be conducted with dispatch and decorum,

NOW, THEREFORE, BE IT

RESOLVED, that in accordance with Section 63 of the Town Law of the State of New York, the Town Board of the Town of Lancaster hereby adopts, for the years 1996 and 1997, its Rules of Order for the conduct of regular and special meetings:

RULES OF ORDER
TOWN BOARD
TOWN OF LANCASTER

RULE 1 REGULAR SESSION

Regular sessions of the Town Board of the Town of Lancaster shall be held on the first and third Monday of each month at 8:00 o'clock P.M., at the Lancaster Town Hall, 21 Central Avenue, Lancaster, New York, unless said first or third Monday is a legal holiday, in which event said regular session shall be held on the following day. Each regular session and all adjourned sessions shall be open for the consideration of any matter which, in accordance with these rules, may be properly brought to the attention of the Town Board. Due to a conflict with the annual meeting of the Association of Towns in New York City, the regular meeting scheduled for February 19, 1996, shall be held one week later at 8:00 o'clock P.M. on February 26, 1996. Regular sessions of the Board shall be preceded by an open work session to be held at 7:00 o'clock P.M.

RULE 2 SPECIAL MEETINGS

Special meetings shall be held at the call of the Supervisor of the Town of Lancaster or upon filing with the Supervisor of the Town of Lancaster a written request signed by two members of the Town Board. Notice in writing, stating the time, place and purpose of the special meeting shall be served personally or by mail upon each member and the Town Clerk, by the Supervisor of the Town of Lancaster, at least two days before the time fixed for holding the meeting. A member may waive the service of notice for such meeting by written waiver signed by such member. Only business specified in the notice thereof may be transacted at a special meeting.

RULE 3 QUORUM

The majority of the duly constituted membership of the Town Board of the Town of Lancaster shall constitute a quorum for the transaction of business, but a lesser number may adjourn.

RULE 4 ROLL CALL

At any and every meeting of the Town Board, the vote on all Town Board resolutions, actions or questions determined shall be recorded or called in alphabetical order as to the last names of the members present, excepting the Supervisor, who shall vote last. Members of the Town Board, other than the Supervisor, shall be addressed during Town Board proceedings as council member.

File: RANNUAL (P1)

RULE 5 ORDER OF BUSINESS

The Order of Business of each session shall be:

1. Pledge of Allegiance and invocation
2. Calling the roll of members by the Town Clerk
3. Persons desiring to address the Town Board (See Rule 18)
4. Bid openings and public hearings
5. Reports of department heads
6. Reports of committees
7. Presentation of prefiled resolutions
8. Status report of unfinished business
9. Presentation of communications by Town Clerk
10. Adjournment

RULE 6 PRESENTATIONS TO BE IN WRITING

All resolutions and amendments thereof shall be in writing.

RULE 7 TIME FOR PRESENTATION TO THE CLERK

All resolutions and communications of whatever nature shall be submitted in writing to the Town Clerk before 10:00 A.M. on the Friday preceding a Town Board meeting for presentation by the Town Clerk at the next Town Board meeting.

The resolutions, communications, and as far as practical, a fully prepared agenda shall be transmitted by the Town Clerk through the cooperation of the Lancaster Police Department to the Town Board members on the Friday evening preceding each Town Board meeting.

The Town Clerk and Town Attorney are authorized to promogate rules and regulations deemed necessary to implement Rule 7.

RULE 8 DECORUM

The Supervisor shall take the chair promptly at the hour specified for the convening of the Town Board meeting and shall preserve order and decorum. In debate, the Supervisor shall prevent personal reflections and confine members to the question under discussion. The Supervisor shall decide all questions of order, which decisions shall be final, unless an appeal is taken to the Town Board and sustained.

RULE 9 RECORDING YES AND NO VOTES

On roll call, the yes and no votes shall be taken according to Rule 4 and the Town Clerk shall record the names of the members and the way each shall have respectively voted.

RULE 10 WHEN A MEMBER MAY BE EXCUSED FROM VOTING

Every member who shall be in the Town Board Chambers when a question is stated by the Supervisor shall vote. A member may be excused if directly interested in the question. The member must state his/her connection with the question. After stating his/her interest and upon obtaining consent of the majority of the members, the member may be excused.

RULE 11 SPEAK WHEN RECOGNIZED BY THE SUPERVISOR

No member wishing to speak shall proceed until such member shall have addressed the Supervisor from his/her place and shall have been recognized by the Supervisor.

File: RANNUAL (P2)

RULE 12 SUSPENSION OF RULES BY 2/3 CONSENT

These rules may at any time during the session be suspended by 2/3 consent of all the members of the Town Board present, however, the member making the application for such suspension must state the purpose for which the same is asked.

RULE 13 PRESENTATION OF MOTION

When a question shall be under consideration, no motion shall be received except the following motions:

1. for an adjournment of the Board
2. to lay on the table
3. to recess
4. to commit to a committee
5. to amend

RULE 14 WITHDRAWAL OF RESOLUTION OR MOTION

Any resolution or motion offered by a member may be withdrawn by the member presenting it at any time before an announcement by the Supervisor of the vote thereon, or before an amendment to such resolution or motion has been adopted.

RULE 15 MOTION NOT AMENDABLE OR DEBATABLE

All motions for an adjournment, for a recess, to refer to committee or department head, or to lay on the table, shall be neither amended nor debated.

RULE 16 ALL POINTS OF ORDER NOT COVERED BY THESE RULES

On all points of order, not covered by the rules of this Town Board, Robert's Rules of Order Revised shall prevail. In the event that a point of order shall arise which shall not be covered by either the Rules of the Town Board or Robert's Rules of Order Revised, the Rules of the New York State Assembly shall be followed.

RULE 17 AMENDMENT OF RULES

These rules shall not be rescinded, altered or amended, nor any additional rule added thereto except by a majority vote of the total members of the Town Board provided at least two days prior notice in writing has been filed with the Town Clerk and each Town Board member.

RULE 18 PERSONS DESIRING TO ADDRESS THE TOWN BOARD

Persons may address the Town Board at any regular Town Board meeting.

The Town Board will hear the concerns of the public on any matter for a period of thirty (30) minutes under "Persons Desiring to Address the Town Board", of Rule 5 "Order of Business".

A person desiring to be heard shall:

- 1) Raise his/her hand and be recognized by the Supervisor.
- 2) Give his/her name and address to the Town Clerk.
- 3) Speak directly to the Town Board members, not the audience, using the microphone provided.
- 4) Speak on a single issue at a time. Individuals may address additional issues after all persons present have had an opportunity to be heard once on a single issue.

File: RANNUAL (P3)

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER MONTOUR	VOTED	YES
COUNCIL MEMBER KWAK	VOTED	YES
COUNCIL MEMBER MILLER	VOTED	YES
COUNCIL MEMBER STEMPNIAK	VOTED	YES
SUPERVISOR GIZA	VOTED	YES

January 1, 1996

File: RANNUAL (P4)

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER MILLER , WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER KWAK , TO WIT:

RESOLVED, that the following appointments be and are hereby made by the Town Board of the Town of Lancaster. These appointments are for the period January 1, 1996 to December 31, 1997 unless otherwise indicated. These appointees shall be compensated at the salary rate as set forth in the schedule of Salaries of the Town of Lancaster adopted by the Town Board for the years 1996 and 1997.

GENERAL ADMINISTRATIVE APPOINTEES

BLANCHI, TIMOTHY, be and is hereby appointed Deputy Bingo Inspector.

CRINZI, JOHN, be and is hereby appointed Deputy Bingo Inspector.

FELDMANN, JEANNE, be and is hereby appointed Court Clerk.

FILIPOWICZ, ALICE M., be and is hereby appointed Court Clerk.

FOWLER, THOMAS E., be and is hereby appointed 2nd Alternate Disaster Response Coordinator.

GIZA, ROBERT H., be and is hereby appointed an alternate voting delegate to represent the Town of Lancaster at official meetings of the Northeast-Southtowns (NEST) Solid Waste Management Board.

GIZA, ROBERT H., be and is hereby appointed Affirmative Action Officer, in compliance with Title VIII of the Civil Rights Act of 1968.

GIZA, ROBERT H., be and is hereby appointed Budget Officer.

KANE, JUDITH, be and is hereby appointed Clerk, part-time, in the Justice Courts.

KWAK, DONALD E., be and is hereby appointed Deputy Supervisor.

~~LABENSKI, ROBERT~~ *be and is hereby appointed drainage Officer part time*

LANEY, ROBERT L., be and is hereby appointed Code Inspector.

LANEY, ROBERT L., be and is hereby appointed Plumbing Inspector.

LO CICERO, NICHOLAS L., be and is hereby appointed Prosecutor.

LO CICERO, NICHOLAS L., be and is hereby appointed Deputy Town Attorney.

MACPEEK, GEORGE E., be and is hereby appointed Natural Disaster Service Coordinator, Part-time.

MILLER, JOHN T., be and is hereby appointed the voting delegate to represent the Town of Lancaster at official meetings of the Northeast-Southtowns (NEST) Solid Waste Management Board.

O'ROURKE, JAMES, be and is hereby appointed Games of Chance Auditor.

PICCOLO, ROSE M., be and is hereby appointed Clerk-Typist, part-time, in the Recreation Department.

PIJACKI III, ANTHONY, be and is hereby appointed Dog Control Officer Assistant.

POKRYWCZYNSKI, TIMOTHY, be and is hereby appointed Dog Control Officer Assistant.

PRZYBYLA, THOMAS, be and is hereby appointed Deputy Prosecutor.

File: RANNUAL (P5)

** amended 2/5/96*

RICHARDSON, DONALD J., be and is hereby appointed Bingo Inspector.

ROBINSON, WAYNE, be and is hereby appointed Deputy Bingo Inspector.

ROZEK, ROBERT, be and is hereby appointed Dog Control Officer Assistant.

SEIBEL, FRANK J., be and is hereby appointed Town Hall Clock Caretaker.

SHERWOOD, RICHARD J., be and is hereby appointed Town Attorney.

SIMME, JEFFREY H., be and is hereby appointed 1st Alternate Disaster Response Coordinator.

SIMME, JEFFREY H., be and is hereby appointed Property Manager.

SKUBIS, VIRGINIA, be and is hereby appointed Recreation Attendant, part time, assigned to Senior Citizens.

THILL, ROBERT P. be and is hereby appointed Registrar of Vital Statistics.

WEHNER, MICHAEL, be and is hereby appointed Dog Control Officer.

WILKOSZ, ALFRED, be and is hereby appointed Deputy Bingo Inspector.

WILLARD, KENNETH, be and is hereby appointed Dog Control Officer Assistant.

MEMBERS OF AGENCIES, BOARDS, BUREAUS, COMMISSIONS, COUNSELS

DRUG ABUSE PREVENTION COUNCIL:

BOSSE, CONNIE A., be and is hereby appointed Member, Drug Abuse Prevention Council.

D'AMORE, ANTHONY V., be and is hereby appointed Member, Drug Abuse Prevention Council.

DWAN, TIMOTHY J., be and is hereby appointed Member, Drug Abuse Prevention Council.

GILL, GERALD J., be and is hereby appointed Member, Drug Abuse Prevention Council.

MARINELLI, HARRY R., be and is hereby appointed Member, Drug Abuse Prevention Council.

MILLER, LINDA L., be and is hereby appointed Member, Drug Abuse Prevention Council.

ROESSLER, CHARLES H., be and is hereby appointed Member, Drug Abuse Prevention Council.

INDUSTRIAL DEVELOPMENT AGENCY:

BARNHARDT, JOSEPH R., be and is hereby appointed Consultant, Industrial Development Agency to serve at will of the Town Board.

BENZEL, ROBERT G., be and is hereby appointed Member, Industrial Development Agency to serve at will of Town Board.

FIALKIEWICZ, FRANK, be and is hereby appointed Member, Industrial Development Agency to serve at will of the Town Board.

GIZA, ROBERT H., be and is hereby appointed Chairman, Industrial Development Agency to serve at will of the Town Board.

KURTZMAN, SHELDON, be and is hereby appointed Member, Industrial Development Agency to serve at will of the Town Board.

MEYER, JEROME R., be and is hereby appointed Member, Industrial Development Agency to serve at will of the Town Board.

NUNAN, E. JAMES, be and is hereby appointed Member, Industrial Development Agency to serve at will of the Town Board.

TATE SR., WILLIAM D., be and is hereby appointed Member, Industrial Development Agency to serve at will of the Town Board.

PLANNING BOARD:

GOBER, JOHN P., be and is hereby appointed Member, Planning Board for the period January 1, 1996 to December 31, 2002.

MARRANO, DAVID, be and is hereby appointed Member, Planning Board for the period January 1, 1996 to December 31, 1996.

SOCHA, STEVEN A., be and is hereby appointed Member, Planning Board for the period January 1, 1996 to December 31, 1998.

ZONING BOARD OF APPEALS:

ESPOSITO, ANTHONY J., be and is hereby appointed Member, Zoning Board of Appeals for the period January 1, 1996 to December 31, 2000.

ESPOSITO, ANTHONY J., be and is hereby appointed Chairman, Zoning Board of Appeals for the period January 1, 1996 to December 31, 1996.

SCHWAN, ARLIE J., be and is hereby appointed Member, Zoning Board of Appeals for the period January 1, 1996 to December 31, 2000.

and,

BE IT FURTHER

RESOLVED, that the Town Clerk give notice of the appointment of Robert H. Giza as Affirmative Action Officer in a "display advertisement" in the official newspaper of the Town in the form attached hereto and made a part hereof.

File: RANNUAL (P7)

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER MONTOUR	VOTED	YES
COUNCIL MEMBER KWAK	VOTED	YES
COUNCIL MEMBER MILLER	VOTED	YES
COUNCIL MEMBER STEPNIAK	VOTED	YES
SUPERVISOR GIZA	VOTED	YES

January 1, 1996

File: RANNUAL (P8)

PUBLIC NOTICE
TOWN OF LANCASTER

NOTICE OF DESIGNATION
OF
AFFIRMATIVE ACTION OFFICER

THE TOWN OF LANCASTER HAS APPOINTED ROBERT H. GIZA AS THE LOCAL AFFIRMATIVE ACTION OFFICER.

PERSONS WHO FEEL THEY HAVE BEEN THE VICTIMS OF HOUSING DISCRIMINATION MAY RECEIVE ASSISTANCE IN FILING A COMPLAINT BY CONTACTING MR. GIZA AT 21 CENTRAL AVENUE, LANCASTER, NEW YORK 14086

PHONE: 683-1610

January 1, 1996

File: RANNUAL (P9)

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER KWAK, WHO MOVED
ITS ADOPTION, SECONDED BY COUNCIL
MEMBER STEMPNIAK, TO WIT:

WHEREAS, it is necessary, from time to time, for various departments and offices of the Town of Lancaster to hire sickness, vacation, temporary, or part-time help, and

WHEREAS, it is the intent of the Town Board that such temporary help be adequately compensated in respect of duties, skill and experience,

NOW, THEREFORE, BE IT

RESOLVED, that the following departments and offices of the Town of Lancaster, for the years 1996 and 1997, be and are hereby authorized to hire sickness, vacation or part-time help to the extent of funds provided in their respective budgets:

ASSESSOR
BUILDING INSPECTOR
ENGINEER
PARKS AND RECREATION
RECEIVER OF TAXES AND ASSESSMENTS
SUPERVISOR
TOWN ATTORNEY
TOWN CLERK
TOWN JUSTICES
YOUTH BUREAU

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER MONTGOMERY	VOTED YES
COUNCIL MEMBER KWAK	VOTED YES
COUNCIL MEMBER MILLER	VOTED YES
COUNCIL MEMBER STEMPNIAK	VOTED YES
SUPERVISOR GIZA	VOTED YES

January 1, 1996

File: RANNUAL (P10)

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER MILLER , WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER KWAK , TO WIT:

RESOLVED, that the following appointments by the Supervisor, Town Clerk, Receiver of Taxes and Registrar of Vital Statistics for the years 1996 and 1997 be and are hereby acknowledged at a salary as set forth in the Schedule of Salaries for said years

BROWN, DAVID J., as Director of Administration and Finance to serve at the will of the Supervisor.

DERKOVITZ, ARLENE J., as Deputy Town Clerk, to serve at the will of the Town Clerk with all the powers and duties of the Town Clerk not inconsistent with law.

FIALKIEWICZ, JEAN, as Assistant to the Supervisor, to serve at the will of the Supervisor.

KUCHARSKI, ELEANOR D., as Deputy Registrar of Vital Statistics, to serve at the will of the Registrar of Vital Statistics with all the powers and duties of the Registrar of Vital Statistics not inconsistent with law.

LEWANDOWSKI, NATALIE M., as Deputy Receiver of Taxes, to serve at the will of the Receiver of Taxes with all the powers and duties of the Receiver of Taxes not inconsistent with law.

MACRO, KATHLEEN B., as Deputy Receiver of Taxes, to serve at the will of the Receiver of Taxes with all the powers and duties of the Receiver of Taxes not inconsistent with law.

MYERS, MARY KAY, as Accountant, part-time, at the will of the Supervisor.

PALANO, LOIS M., as Secretary to the Supervisor, to serve at the will of the Supervisor .

PERRELLO, MARY ANN, as Deputy Town Clerk, to serve at the will of the Town Clerk with all the powers and duties of the Town Clerk not inconsistent with law.

SCOTT, DR. HARLEY E., as Town Historian, to serve at the will of the Supervisor.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER MONTOUR	VOTED	YES
COUNCIL MEMBER KWAK	VOTED	YES
COUNCIL MEMBER MILLER	VOTED	YES
COUNCIL MEMBER STERNIAK	VOTED	YES
SUPERVISOR GIZA	VOTED	YES

January 1, 1996

File: RANNUAL (P11)

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER STEMPNIAK , WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER KWAK , TO WIT:

RESOLVED, by the Town Board of the Town of Lancaster as follows:

SECTION 1:

That those Town elected and appointed officials whose expenses have been allowed in the 1996 Budget, be and hereby are authorized to attend the 1996 Annual Meeting of the Association of Towns of the State of New York, to be held in New York City on February 18th, 19th, 20th, and 21st, 1996, with reimbursement for actual and necessary expenses not to exceed the sum of \$925.00 per official attending.

SECTION 2:

That SUPERVISOR ROBERT H. GIZA be and hereby is appointed as a delegate to the 1996 Annual Meeting of the Association of towns of the State of New York, to be held in New York city on February 18th, 19th, 20th, and 21st, 1996, and that Council Member John Miller and Council Member Donna Stempniak be and are hereby appointed alternate delegates, in order, to the aforesaid meeting.

SECTION 3:

That during the year 1996, the following officials are hereby authorized to attend in Erie, Niagara, Wyoming, Genesee, Alleghany, Chataqua and Cattaraugus Counties, the regular luncheon/dinner meetings of the various official organizations relating to their official duties as Town department heads or officials, and that the necessary expenses incurred in traveling to or from said meeting and in addition thereto, the cost of such meals, not to exceed the sum of \$19.00 per luncheon or dinner, and membership fees, are hereby determined a legitimate Town expense for which such officials shall be reimbursed:

Assessor:

Erie County Assessors' Organization
Institute of Assessing Officers
International Association of Assessing Officers
New York State Assessors' Association
New York State Assessors' Association Conference

Assessor - Real Property Appraiser-Estimator

Erie County Assessor's Association
Institute of Assessing Officers
International Association of Assessing Officers
New York State Assessors' Association
New York State Assessors' Association Conference

Building Inspector:

Erie County Fire Inspectors' Association
National Fire Protection Association
Niagara Frontier Building Inspectors' Association
Niagara Frontier Building Inspectors' Seminar
Western New York Fire Marshall' Association
New York State Building Officials' Conference

Building Inspector - Assistants:

Erie County Fire Inspectors' Association
Niagara Frontier Building Inspectors' Association
Niagara Frontier Building Inspectors' Educational Conference
Executive Board
Niagara Frontier Building Inspectors' Executive Board
Niagara Frontier Building Inspectors' Seminar
Western New York Fire Marshall' Association

Court - Clerks:

Court Clerks' Association
New York State Magistrates Clerks' Association
Association of Towns of the State of New York (2)

Court - Justices:

Erie County Magistrates' Association
Judges and Police Executives of Erie County
New York State Magistrates' Association

Engineer:

Town Engineers Association of Erie County
Local APWA
Western NY Utilities Association
Niagara Frontier Utility Contractors Association

Fire Inspector:

Erie county Fire Inspectors' Association
Western New York Fire Marshalls' Association
Niagara Frontier Building Inspectors' Association
Niagara Frontier Building Inspectors' Seminar
NFPA - Western New York Chapter

Highway Superintendent:

Erie County Association of Town Superintendents of Highways
New York State Association of Town Superintendents of Highways

Historian:

Buffalo and Erie County Historical Society
Erie County Federation of Historical Societies
New York State Historical Association
Town Historians' Association of Western New York

Lancaster Industrial Development Agency - Executive Secretary:

Depew-Elma-Lancaster Chamber of Commerce
Industrial Development Conferences, as necessary
Industrial Forum of Eastern Erie County and Steering Committee
meetings

Police Chief:

Erie County Association of Chiefs of Police
Judges and Police Executives of Erie County
New York State Association of Chiefs of Police
W.N.Y. Association of Chiefs of Police

Receiver of Taxes and/or Deputy Receiver of Taxes:

Association of Receivers and Collectors of Taxes, Erie County, New York
Erie County Assessors' Association
New York State Association of Tax Receivers and Collectors
Association of Erie County Governments

Supervisor and Council Members:

American Society for Public Administration
Association of Erie County Governments
Depew-Elma-Lancaster Chamber of Commerce
Ellicott Creek Watershed Committee
Erie County Disaster Preparedness Advisory Board
Erie County Emergency Medical Services Advisory Board
Erie County Emergency Services Steering Committee
Erie County Fire Services Council
Erie County Housing Steering Committee and other community development related meetings
Erie County Reval Consortium
Erie County Sewer District No. 4
Industrial Forum of Eastern Erie County
Industrial development conferences as necessary
Lancaster Opera House, Inc.
New York State Association of Towns
New York State Association of Large Towns
New York State Supervisors' and Legislators' Association
NFTA Technical Advisory Committee on GBIA Terminal Master Plan
NFTC Long Range Transportation Plan Subcommittee
Northern Recycling Council
Other intermunicipal conferences in Erie County as necessary
Safety Group No. 496
Upstate Municipal Risk Association
Erie County Association of Town Superintendents of Highways
New York State Association of Town Superintendents of Highways

Town Clerk:

Association of Records Managers and Administrators, Inc.
Town Clerks' Association of Erie County
Town Clerks' Association of New York State
New York Association of Local Government Record Officers

Youth Bureau - Executive Director/Chairman:

Erie County Comprehensive Planning committee (Youth)
New York State Association of Youth Bureaus and Youth Boards
Western New York Association of Youth Bureaus and Youth Boards

SECTION 4:

That all conferences, seminars, lectures and meetings not falling within a pattern of regular attendance and not exceeding \$300.00 in reimburseable expenses, including mileage reimbursement, may be approved for attendance by the Supervisor pursuant to Section 77-b of the General Municipal Law. Conferences, seminars, lectures and meetings exceeding \$300.00 shall require the approval of the Town Board.

SECTION 5:

That during the year 1996, all Town officials and employees be and hereby are authorized to be paid standard mileage per mile for the use of their personal automobiles on all Town business at a rate equal to the Internal Revenue Service Guideline Regulations for 1996 mileage reimbursement, namely \$0.30 per mile.

File: RANNUAL (P14)

SECTION 6:

That the Building Inspector be and is hereby authorized to attend the Finger Lakes Seminar and the New York State Building Inspectors' Associations code course during the year 1996 with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts.

SECTION 7:

That one (1) Assistant Building Inspector be and is hereby authorized to attend the Finger Lakes Seminar and the New York State Building Inspectors' Association code course during the year 1996 with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts.

SECTION 8:

That the Assessor be and is hereby authorized to attend the Cornell University Extension Service during the year 1996 with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts.

SECTION 9:

That staff employees of the Recreation Department whose expenses have been allowed in the 1996 Budget, be and are hereby authorized to attend the 1996 Annual Meeting of the Health, Physical Education and Recreation Conference of the State of New York with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts.

SECTION 10:

That two members of the Town Board be and are hereby authorize to attend the 1996 Annual National Association of Towns Conference in Washington, D.C. with reimbursement of actual and necessary expenses hereby authorized upon presentation of receipts.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER MONTGOMERY	VOTED YES
COUNCIL MEMBER KWAK	VOTED YES
COUNCIL MEMBER MILLER	VOTED YES
COUNCIL MEMBER STEMPNIAK	VOTED YES
SUPERVISOR GIZA	VOTED YES

January 1, 1996

File: RANNUAL. (P15)

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER KWAK WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER MONTOUR , TO WIT:

WHEREAS, it is the recommendation of the Finance Committee of the Town Board of the Town of Lancaster to invest a portion of the funds of the Town of Lancaster, and

WHEREAS, it has been determined by said Finance Committee that there are moneys available for temporary deposit or investment not needed for immediate expenditure.

NOW, THEREFORE, BE IT

RESOLVED, that the Supervisor be and hereby is authorized, for the years 1996 and 1997, without further authority of the Town Board, to deposit or invest for varying periods of time, so much of the funds of the Town of Lancaster in all of its accounts for specific periods of time and at such rates of interest which, in his discretion and at such times it is deemed available, and shall be just and proper.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER MONTOUR	VOTED YES
COUNCIL MEMBER KWAK	VOTED YES
COUNCIL MEMBER MILLER	VOTED YES
COUNCIL MEMBER STEMPNIAK	VOTED YES
SUPERVISOR GIZA	VOTED YES

January 1, 1996

File: RANNUAL (P16)

THE FOLLOWING RESOLUTION WAS OFFERED
 BY COUNCIL MEMBER MILLER , WHO
 MOVED ITS ADOPTION, SECONDED BY
 COUNCIL MEMBER STEMPNIAK , TO WIT:

WHEREAS, the Insurance Committee of the Town Board of the Town of Lancaster deems it in the public interest to bond all elected and appointed officials and employees of the Town of Lancaster for the Faithful Performance of their duties,

NOW, THEREFORE, BE IT

RESOLVED, as follows:

SECTION 1: That all elected and appointed officials and employees of the Town of Lancaster be bonded for the years 1996 and 1997 for the Faithful Performance of their duties under a Public Employee's Faithful Performance Blanket Position Bond with an amount of indemnity of \$5,000.00 per official or employee.

SECTION 2: That additional indemnity be required for the following positions in the amount specified:

<u>POSITION</u>	<u>LOCATION</u>	<u>NO.</u>	<u>AMOUNT</u>
Receiver of Taxes	Town of Lancaster	1	200,000.00
1st Dep. Receiver of Taxes	Town of Lancaster	1	200,000.00
2nd Dep. Receiver of Taxes	Town of Lancaster	1	200,000.00
Sr. Data Proc. Clerk - Rec. Of Taxes	Town of Lancaster	1	100,000.00
Town Supervisor	Town of Lancaster	1	200,000.00
Town Clerk	Town of Lancaster	1	10,000.00
Town Justices	Town of Lancaster	2	25,000.00
Highway Superintendent	Town of Lancaster	1	10,000.00

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER MONTOUR VOTED YES
 COUNCIL MEMBER KWAK VOTED YES
 COUNCIL MEMBER MILLER VOTED YES
 COUNCIL MEMBER STEMPNIAK VOTED YES
 SUPERVISOR GIZA VOTED YES

January 1, 1996

File: RANNUAL (P17)

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER STEMPIAK , WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER KWAK , TO WIT:

RESOLVED, that the following Schedule of Salaries and ourly rates be
and hereby is adopted for the CSEA White Collar Union employees for the year
1996: (Amounts represent annual salaries unless otherwise specified)

TO BE PAID BI-WEEKLY

Assessor, Clerk Typist (Cox)	25,333.00
Assessor, Real Property Cost Estimator (Mazur)	25,480.00
Building Inspector, Assistant (Simme)	31,837.00
Building Inspector, Assistant (Campisano)	31,837.00
Building Inspector, Building/Zoning Clerk (Garcia)	25,333.00
Court, Clerk Typist (Kane)	25,333.00
Engineer, Construction Inspector (Smith)	23,849.00
Engineer, Supervising Clerk (Augustine)	28,436.00
Fire Inspector (Blair)	31,837.00
Highway, General Foreman (Cacciotti)	20.03 per hour
Highway, Maintenance Clerk (Zipp)	23,850.00
Highway, Mechanic Foreman (Gainey)	20.03 per hour
Receiver of Taxes, Sr. Data Processing Cntrl Clerk (Stock)	28,759.00
Recreation, Clerk-Typist (Gryczynski)	25,333.00
Recreation, Laborer Aides (Lubera/Dudas/Hoffman/Perillo)	11.19 per hour
Recreation, Laborers (Gangloff/Giroux)	15.15 per hour
Supervisor, Sr. Clerk Stenographer (Greco)	31,837.00
Town Clerk, Deputy (Kucharski)	31,837.00
Youth Bureau, Account Clerk Typist (Dwyer)	28,759.00
Youth Bureau, Program Coordinator (Pernick)	26,876.00
Youth Bureau, Youth Counselors (McEwen/Schanne)	30,320.00

and,

BE IT FURTHER

RESOLVED, that all types of compensation, where applicable, be paid
according to the terms of the existing agreement, by resolution dated March
21, 1994 authorizing the Supervisor to execute such agreement between the Town
of Lancaster and the CSEA, until such time as a new agreement is entered
between said parties, at which time the terms of compensation in such new
agreement shall apply.

The question of the adoption of the foregoing resolution was duly
put to a vote on roll call which resulted as follows:

COUNCIL MEMBER MONTOUR	VOTED	YES
COUNCIL MEMBER KWAK	VOTED	YES
COUNCIL MEMBER MILLER	VOTED	YES
COUNCIL MEMBER STEMPIAK	VOTED	YES
SUPERVISOR GIZA	VOTED	YES

January 1, 1996

File: RANNUAL (P18)

Amended
5/20/96
eh

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER KWAK, WHO MOVED
ITS ADOPTION, SECONDED BY COUNCIL
MEMBER MILLER, TO WIT:

RESOLVED, that the following Schedule of Salaries be and is hereby
adopted for the year 1996: (amounts represent annual salaries unless
otherwise specified)

TO BE PAID BI-WEEKLY

Assessor (Fusco)	42,282.00
Bingo, Inspector (Richardson - includes mileage)	55.00 per insp.
Bingo, Inspector, Deputy (Crinzi/Bianchi/Wilkosz/ Robinson - incl. mileage)	50.00 per insp.
Budget Officer (Giza)	4,924.00
Building Inspector (Laney)	42,282.00
Court, Clerk Typist (Filipowicz/Feldmann)	25,333.00
Court, Clerk, P.T. (Kane)	3,427.00
Court, Justices (Dwan/Kelleher)	26,970.00
Council Members (Kwak/Miller/Stempniak/Montour)	12,462.00 each
Disaster Coordinator (MacPeck)	11,280.00
Dog Control, Officer (Wehner)	27,957.00
Dog Control, Officer Assistants (4)	
Full is \$14.00 per hour	
75% 0 - 1040 hours - cumulative Town service	10.50 per hour
80% 1041 - 2080 hours - cumulative Town service	11.20 per hour
85% 2081 - 3120 hours - cumulative Town service	11.90 per hour
90% 3121 - 4160 hours - cumulative Town service	12.60 per hour
95% 4161 - 5200 hours - cumulative Town service	13.30 per hour
100% greater than 5200 hours - cumulative Town service	14.00 per hour
Drainage Officer, P.T. (Labenski)	3,640.00
Engineer (Labenski)	53,662.00
Games of Chance, Auditor (O'Rourke - includes mileage)	54.60 per audit
Highway, Superintendent (Paul)	40,500.00
Police, Chief (Fowler)	68,035.00
Police, Clerks (Kerl/Brooks/Cohan/Firestone)	30,176.00
Police, Clerk on step (Usherwood)	
Full is \$30,176.00	
85% 1/01/96 - 6/30/96	25,650.00
90% 7/01/96 - 12/31/96	27,158.00
Police, Captains (Suchyna/Natalzia)	56,649.00
Police, Sr. Clerk Typist (Freund)	30,176.00
Property Manager, Clerk P.T. (Simme)	2,947.00
Receiver of Taxes (Coleman)	38,233.00
Receiver of Taxes, 1st Deputy (Lewandowski)	31,837.00
Receiver of Taxes, 2nd Deputy (Macko)	25,333.00
Recreation, Attendant - Arts & Crafts Director (Rzeski)	7.00 per hour
Recreation, Attendant - Arts Director (Huber)	9.07 per hour
Recreation, Attendant - Arts Instructor (Heidle)	8.36 per hour
Recreation, Attendant - Hot Meals Station Operator (K. Skubis)	5.00 per hour
Recreation, Attendant - Hot Meals Station Operator (Valois)	5.00 per hour
Recreation, Attendant - Hot Meals Director (Tanski)	7.75 per hour
Recreation, Attendant - Music Director (Oliver)	6.58 per hour
Recreation, Clerk, P.T. (Jablonski)	9.36 per hour
Recreation, Director II (Murray)	34,120.00
Recreation, Clerk Typist, P.T. (Piccolo)	13.92 per hour
Recreation, Recreation Attendant, Sr. Citizens, P.T. (V. Skubis)	8.00 per hour
Recreation, Supervisor Assistant, Sr. Citizens, P.T. (Piccolo)	13.92 per hour
Recreation, Supervisor Assistant, Sr. Citizens, P.T. (Gorenflo)	13.92 per hour
School Crossing Guard, P.T. (Sikorski)	6.00 per hour
Supervisor (Giza)	47,473.00
Supervisor, Accountant, P.T. (Myers)	22,880.00 21,844 per hr.
Supervisor, Assistant (Fialkiewicz)	28,759.00
Supervisor, Dir. of Administration and Finance (Brown)	44,000.00
Supervisor, Secretary (Palano)	28,759.00
Town Attorney (Sherwood)	44,453.00

File: RANNUAL (P19)

** Amended 2/5/96*

Town Attorney, Clerk Stenographer (Scroger)	30,320.00
Town Attorney, Deputy, P.T. (Lo Cicero)	19,500.00
Town Clerk (Thill)	45,810.00
Town Clerk, Clerk P.T. on step (Nowak/Blank)	11.49 per hour
Town Clerk, Deputy (Derkovitz)	25,333.00
Town Clerk, Deputy (Perrello)	25,333.00
Town Clerk, Records Management Officer (Thill)	4,207.00
Town Prosecutor, P.T., (Lo Cicero)	10,000.00
Town Prosecutor, P.T. Deputy (Przybyla)	175.00 per day
Youth Bureau, Program Leader Youth, P.T. Temp. (Monin)	12.00 per hour
Youth Bureau, Executive Director (Trojanowsky)	40,143.00
Youth Bureau, Tutors, P.T.	
With Bachelor's Degree	9.00 per hour
Without Bachelor's Degree	7.00 per hour

TO BE PAID SEMI-ANNUALLY

Planning Board Chairman	2,130.00
Planning Board Members (6)	1,855.00 each
Town Hall Clock Caretaker	500.00
Town Clerk - Registrar of Vital Statistics	900.00
Zoning Board of Appeals Chairman	1,256.00
Zoning Board of Appeals Members (6)	1,015.00 each
Zoning Board of Appeals Clerk (Thill)	2,195.00

TO BE PAID IN A PER DIEM BASIS

Assessment Review Board Chairman	182.00
Assessment Review Board Members	146.00

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER MONTOUR	VOTED YES
COUNCIL MEMBER KWAK	VOTED YES
COUNCIL MEMBER MILLER	VOTED YES
COUNCIL MEMBER STEMPNIAK	VOTED YES
SUPERVISOR GIZA	VOTED YES

January 1, 1995

File: RANNUAL (P20)

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER MILLER WHO MOVED
ITS ADOPTION, SECONDED BY COUNCIL
MEMBER KWAK , TO WIT:

RESOLVED, that the following Schedule of Salaries be and hereby is
approved for the members of the Cayuga Club for the year 1996:

TO BE PAID BI-WEEKLY

Lieutenants Curran, Trzewieczynski, Dombrowski	49,567.00
Lieutenant Domino (D.A.R.E. Officer)	50,567.00
Detectives (2)	45,416.00
Patrol Officers (20)	42,416.00
Patrol Officer on step - Myers, Brian	
Full is \$42,416.00 annually	
90% 8/08/95 to 2/07/96	38,174.00
95% 2/08/96 to 8/07/96	40,295.00
100% 8/08/96	42,416.00
Patrol Officer on step - Cronin, Michael D.	
Full is \$42,416.00 annually	
80% 7/31/95 to 1/30/96	34,515.00 *
85% 1/31/96 to 7/30/96	33,628.00
90% 7/31/96 to 1/30/97	36,054.00
	38,174.00

and,

BE IT FURTHER

RESOLVED, that all types of compensation, where applicable, be paid
according to the terms of an agreement dated December 1995 between the Town of
Lancaster and the Cayuga Club.

The question of the adoption of the foregoing resolution was duly
put to a vote on roll call which resulted as follows:

COUNCIL MEMBER MONTOUR	VOTED YES
COUNCIL MEMBER KWAK	VOTED YES
COUNCIL MEMBER MILLER	VOTED YES
COUNCIL MEMBER STEMPNIAK	VOTED YES
SUPERVISOR GIZA	VOTED YES

January 1, 1996

File: RANNUAL (P21)

*A amended
2/5/96*

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER STERNIAK , WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER MONTGOMERY TO WIT:

RESOLVED, that the pay rates for the following positions for members
of the CSEA Blue Collar employees be and hereby are authorized for the year
1996:

Highway Department:

Heavy Equipment Operator	15.42	per hour
Light Equipment Operator	15.10	" "
Laborer - 1st Grade	14.67	" "
Mechanic	15.57	" "
Maintenance Assistant	15.10	" "

and,

BE IT FURTHER

RESOLVED, that all other types of compensation, where applicable, be
paid according to the terms of the existing agreement, dated August 31, 1993,
between the Town of Lancaster and the CSEA, Local Highway Unit #815, until
such time as a new agreement is entered between said parties, at which time
the terms of compensation in such new agreement shall apply.

The question of the adoption of the foregoing resolution was duly
put to a vote on roll call which resulted as follows:

COUNCIL MEMBER MONTGOMERY	VOTED YES
COUNCIL MEMBER KWAK	VOTED YES
COUNCIL MEMBER MILLER	VOTED YES
COUNCIL MEMBER STERNIAK	VOTED YES
SUPERVISOR GIZA	VOTED YES

January 1, 1996

File: RANNUAL (P22)

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER KWAK, WHO MOVED
ITS ADOPTION, SECONDED BY COUNCIL
MEMBER MILLER, TO WIT:

RESOLVED, that pursuant to RULE IV, "Holidays", of the Personnel Rules for non-union employees in the service of the Town of Lancaster, as amended to August 20, 1984, the following calendar dates shall be observed as holidays during the year 1996:

January 1	New Year's Day
January 15	Dr. Martin Luther King, Jr. Day
February 19	Presidents' Day
April 5	Good Friday
May 27	Memorial Day
July 4	Independence Day
September 2	Labor Day
October 14	Columbus Day
November 5	Election Day
November 11	Veterans Day
November 28	Thanksgiving Day
November 29	Day After Thanksgiving
December 24	1/2 Day Before Christmas Day (12:30 P.M.-5:00 P.M.)
December 25	Christmas Day
December 31	1/2 Day Before New Year's Eve (12:30 P.M.-5:00 P.M.)

and,

BE IT FURTHER

RESOLVED, that pursuant to Article IV, "Holidays", of an agreement between the Town of Lancaster and the Town of Lancaster Highway Unit, Local #815, dated August 31, 1993, the following calendar dates shall be observed as holidays during the year 1996:

January 1	New Year's Day
February 12	Lincoln' Birthday
February 22	Washington's Birthday
April 5	Good Friday
May 27	Memorial Day
July 4	Independence Day
September 2	Labor Day
October 14	Columbus Day
November 5	Election Day
November 11	Veterans Day
November 28	Thanksgiving Day
November 29	Day After Thanksgiving
December 24	1/2 Day Before Christmas Day (12:30 P.M.-5:00 P.M.)
December 25	Christmas Day
December 31	1/2 Day Before New Year's Day (12:30 P.M.-5:00 P.M.)

and,

BE IT FURTHER

RESOLVED, that pursuant to SECTION 8.01, "Holidays and Holiday Assignments", of an agreement dated December 1995 between the Town of Lancaster and the Town of Lancaster Benevolent Association, also known as the Cayuga Club, the following dates shall be observed as holidays during the year 1996:

File: RANNUAL (P23)

January 1	New Year's Day
January 15	Martin Luther King Jr. Day
February 12	Lincoln's Birthday
February 22	Washington's Birthday
April 5	Good Friday
April 7	Easter Sunday
May 27	Memorial Day
July 4	Independence Day
September 2	Labor Day
October 14	Columbus Day
November 5	Election Day
November 11	Veterans Day
November 28	Thanksgiving Day
December 25	Christmas Day

and,

BE IT FURTHER

RESOLVED, that pursuant to Article IV, "Holidays", of an agreement between the Town of Lancaster and the Town of Lancaster White Collar Unit, Local #815, dated March 21, 1994, the following calendar dates shall be observed as holidays during the year 1996:

January 1	New Year's Day
January 15	Dr. Martin Luther King, Jr. Day
February 19	Presidents' Day
April 5	Good Friday
May 27	Memorial Day
July 4	Independence Day
September 2	Labor Day
October 14	Columbus Day
November 5	Election Day
November 11	Veterans Day
November 28	Thanksgiving Day
November 29	Day After Thanksgiving
December 24	1/2 Day Before Christmas Day (12:30 P.M.-5:00 P.M.)
December 25	Christmas Day
December 31	1/2 Day Before New Year's Eve (12:30 P.M.-5:00 P.M.)

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER MONTOUR	VOTED YES
COUNCIL MEMBER KWAK	VOTED YES
COUNCIL MEMBER MILLER	VOTED YES
COUNCIL MEMBER STEMPNIAK	VOTED YES
SUPERVISOR GIZA	VOTED YES

January 1, 1996

File: RANNUAL (P24)

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER MILLER WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER STEMPNIAK , TO WIT:

RESOLVED, that pursuant to Section 3-224 of the Election Law of the State of New York, the Town Board of the Town of Lancaster hereby authorizes the Village of Lancaster, the Village of Depew, the Lancaster Central School District, and the Depew Free School District, the use of the Town of Lancaster voting machines during the years 1996 and 1997, and

BE IT FURTHER

RESOLVED, the Town Clerk be and is hereby authorized to furnish to the Village of Lancaster, the Village of Depew, the Lancaster Central School District, and the Depew Union Free School District, the necessary voting machines requested for their local elections, provided the voting machines are not required at the time requested for Town purposes of election.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER MONTOUR	VOTED YES
COUNCIL MEMBER KWAK	VOTED YES
COUNCIL MEMBER MILLER	VOTED YES
COUNCIL MEMBER STEMPNIAK	VOTED YES
SUPERVISOR GIZA	VOTED YES

January 1, 1996

File: RANNUAL (P25)

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER STEMPNIAK , WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER KWAK , TO WIT:

RESOLVED, that the Manufacturers and Traders Trust Company, Lancaster Branch; Marine Midland Bank, Depew Branch; Fleet Bank, Lancaster/Depew Office; Key Bank, Western Region; Chemical Bank, Buffalo Office and the Chase Lincoln First, Rochester Office be designated as the official co-depositories of the Town of Lancaster for the years 1996 and 1997, and that the Supervisor, Town Justices, Town Clerk and Receiver of Taxes and Assessment be authorized and directed to deposit all funds coming into their hands by virtue of their office in said banks, and

BE IT FURTHER

RESOLVED, that Manufacturers and Traders Trust Company, as a designated depository of this municipality, be and is hereby requested, authorized and directed to honor checks, drafts or other orders for the payment of money drawn in this municipality's name including those payable to the individual order of the person whose name appears thereon as a signer when bearing or purporting to bear the facsimile signature of the following:

(SPECIMEN OF PLATE)

ss. (ROBERT H. GIZA)

and,

BE IT FURTHER

RESOLVED, that all depositories shall be entitled to honor and charge this municipality for such checks, drafts, or other orders, regardless of by whom or by what means the actual or purported facsimile signature thereon may have been affixed thereto, if such signature resembles the facsimile specimen duly certified to or filed with Manufacturers and Traders Trust Company by the Director of Administration and Finance of this municipality.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER MONTOUR	VOTED YES
COUNCIL MEMBER KWAK	VOTED YES
COUNCIL MEMBER MILLER	VOTED YES
COUNCIL MEMBER STEMPNIAK	VOTED YES
SUPERVISOR GIZA	VOTED YES

January 1, 1996

File: RANNUAL (P26)

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER KWAK, WHO MOVED
ITS ADOPTION, SECONDED BY COUNCIL
MEMBER STEMPNIAK, TO WIT:

RESOLVED, that the Lancaster Bee be and is hereby designated as the official newspaper of the Town of Lancaster for the years 1996 and 1997, and

BE IT FURTHER

RESOLVED, that all official notices and advertisements authorized or required by law to be published by the Town Board of the Town of Lancaster or any other Board, Commission or Officer of the Town of Lancaster be published in the Lancaster Bee, and

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER MONTGOMERY	VOTED YES
COUNCIL MEMBER KWAK	VOTED YES
COUNCIL MEMBER MILLER	VOTED YES
COUNCIL MEMBER STEMPNIAK	VOTED YES
SUPERVISOR GIZA	VOTED YES

January 1, 1996

File: RANNUAL (P27)

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER MILLER WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER MONTOUR , TO WIT:

WHEREAS, the Town Board in accordance with Section 29(10-a) of the Town Law of the State of New York, may determine by resolution that the Supervisor shall submit to the Town Clerk, within sixty (60) days after the close of the fiscal year, a copy of the report to the State Comptroller, required by Section 30 of the General Municipal Law of the State of New York,

NOW, THEREFORE, BE IT

RESOLVED, that the Supervisor of the Town of Lancaster shall furnish to the Town Clerk, within sixty (60) days after the close of the fiscal year, a copy of the report to the State Comptroller required by Section 30 of the General Municipal Law of the State of New York for the years 1996 and 1997, and

BE IT FURTHER

RESOLVED, that the Town Clerk shall cause to be published in the official newspaper of the Town of Lancaster a notice stating a copy of the Supervisor's report to the State Comptroller, as required by Section 30 of the General Municipal Law, is on file in the Town Clerk's Office and is available for public inspection and copying, and

BE IT FURTHER

RESOLVED, that a copy of this resolution be forwarded to the Town Accountants, Fox & Company, 810 Sheridan Drive, Tonawanda, New York 14150-7870.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER MONTOUR	VOTED YES
COUNCIL MEMBER KWAK	VOTED YES
COUNCIL MEMBER MILLER	VOTED YES
COUNCIL MEMBER STEMPNIAK	VOTED YES
SUPERVISOR GIZA	VOTED YES

January 1, 1996

File: RANNUAL (P28)

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER STEMPNIAK , WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER KWAK , TO WIT:

RESOLVED, that for the years 1996 and 1997, the Town Board of the
Town of Lancaster will consider approval of Building Permits at its regular
meetings, which have been filed with the Town Clerk, up to 10:00 a.m. on the
Friday preceeding a Town Board Meeting.

The question of the adoption of the foregoing resolution was duly
put to a vote on roll call which resulted as follows:

COUNCIL MEMBER MONTOUR	VOTED YES
COUNCIL MEMBER KWAK	VOTED YES
COUNCIL MEMBER MILLER	VOTED YES
COUNCIL MEMBER STEMPNIAK	VOTED YES
SUPERVISOR GIZA	VOTED YES

January 1, 1996

File: RANNUAL (P29)

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER KWAK, WHO MOVED
ITS ADOPTION, SECONDED BY COUNCIL
MEMBER STEMPNIAK, TO WIT:

RESOLVED, that all Town Hall Offices be opened from 9:00 o'clock
A.M. to 5:00 o'clock P.M. every day, Monday through Friday, during the years
1996 and 1997, except legal holidays.

The question of the adoption of the foregoing resolution was duly
put to a vote on roll call which resulted as follows:

COUNCIL MEMBER MONTOUR	VOTED YES
COUNCIL MEMBER KWAK	VOTED YES
COUNCIL MEMBER MILLER	VOTED YES
COUNCIL MEMBER STEMPNIAK	VOTED YES
SUPERVISOR GIZA	VOTED YES

January 1, 1996

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER MILLER, WHO MOVED
ITS ADOPTION, SECONDED BY COUNCIL
MEMBER KWAK , TO WIT:

RESOLVED, that the Receiver of Taxes be instructed to collect the tax roll for the years 1996 and 1997 according to the following schedule of penalties:

COUNTY TAXES -

Taxes paid prior to February 16th - no fees or penalties
Taxes paid on February 16th, prior to March 1st - 1%
Taxes paid on March 1st, prior to March 16th - 2%
Taxes paid on March 16th, prior to April 1st - 3%
Taxes paid on April 1st, prior to April 16th - 4%
Taxes paid on April 16th, prior to May 1st - 5%
Add 1% per month additional thereafter.

SCHOOL TAXES -

Taxes paid prior to October 16th - no fees or penalties
Taxes paid on October 16th, prior to November 1st - 5%
Taxes paid on November 1st, prior to December 1st - 6%

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER MONTGOMERY	VOTED YES
COUNCIL MEMBER KWAK	VOTED YES
COUNCIL MEMBER MILLER	VOTED YES
COUNCIL MEMBER STERNIAK	VOTED YES
SUPERVISOR GIZA	VOTED YES

January 1, 1996

File: RANNUAL (P31)

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER STEMPNIAK WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER KWAK , TO WIT:

RESOLVED, that during the years 1996 and 1997, the Finance and Management Committee of the Town Board shall meet at 6:30 o'clock P.M. before each Regular Meeting of the Town Board to audit all Town bills, and

BE IT FURTHER

RESOLVED, that for the said years, during the absence of any of the regularly appointed members of the Auditing Committee of the Town Board of the Town of Lancaster, Council Member Donald E. Kwak be and is hereby appointed to act in place of the absent member.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER MONTOUR	VOTED YES
COUNCIL MEMBER KWAK	VOTED YES
COUNCIL MEMBER MILLER	VOTED YES
COUNCIL MEMBER STEMPNIAK	VOTED YES
SUPERVISOR GIZA	VOTED YES

January 1, 1996

File: RANNUAL (P32)

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER KWAK , WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER MONTOUR , TO WIT:

RESOLVED, that the sum of \$3,600.00 provided in the 1996 Budget for the proper observance of Memorial Day and Independence Day in the Town of Lancaster be appropriated as follows:

SECTION 1: The sum of \$1,100.00 among the Veterans organizations within the Town of Lancaster and allocated as follows:

Not to exceed \$350.00 - Lancaster Post, V.F.W.
Not to exceed \$250.00 - Twin Village Post, V.F.W.
Not to exceed \$250.00 - Depew Post, American Legion
Not to exceed \$150.00 - Korean Era Chapter 203
Not to exceed \$100.00 - American Ex-Prisoners of War

provided that such expenses as apportioned shall be paid upon properly itemized and audited vouchers which shall be received during 1996, and

SECTION 2: The sum of \$2,500.00 for the purpose of defraying the expenses of the proper observance of Independence Day in the Town of Lancaster, which sum shall be expended upon properly itemized and audited vouchers for such expenditure.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER MONTOUR	VOTED YES
COUNCIL MEMBER KWAK	VOTED YES
COUNCIL MEMBER MILLER	VOTED YES
COUNCIL MEMBER STEMPNIAK	VOTED YES
SUPERVISOR GIZA	VOTED YES

January 1, 1996

File: RANNUAL (P33)

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER MILLER, WHO MOVED
ITS ADOPTION, SECONDED BY COUNCIL
MEMBER STEPNIAK, TO WIT:

WHEREAS, by resolution adopted January 1, 1996, the Town Board of the Town of Lancaster has designated the following official depositories for the Town of Lancaster, hereinafter referred to as "the Banks":

1. Manufacturers and Traders Trust Company
2. Norstar Bank
3. Marine Midland Bank
4. Key Bank
5. Chase Lincoln First Bank

and

WHEREAS, from time to time, the Town of Lancaster requests the Banks, by written or oral communication, telephone, telex, or computer communication device to transfer funds to other financial institutions or to other accounts at the Banks or to any account of a third party for credit, to parties designated by the Town of Lancaster

NOW, THEREFORE, BE IT

RESOLVED, that for the years 1996 and 1997 the Town of Lancaster enter into a Funds Transfer Agreement (and any addenda thereto) with the Banks, and that any two of the following officers or employees of the Town of Lancaster are hereby authorized to execute and deliver to the Banks said Funds Transfer Agreement (and any addenda thereto) on the conditions set forth in said Agreement and addenda, and to appoint and delegate, from time to time, such persons who may request such transfers on behalf of the Town of Lancaster in accordance with such Agreement and addenda:

1. Supervisor
2. Supervisor's Designee
3. Director of Administration and Finance

and,

BE IT FURTHER

RESOLVED, that the authority conferred herein may be exercised singly by any of such officers or employees and shall continue in full force and effect until written notice of modification or revocation shall be received by the Funds Transfer Division of the Banks, and that the Banks shall be protected in acting upon any form of such written notice of modification or revocation which it in good faith believes to be genuine, and

BE IT FURTHER

RESOLVED, that all funds transfer agreements and other documents heretofore executed and actions heretofore taken by any of such officers in order to implement the foregoing resolutions are hereby adopted, ratified and confirmed.

File: RANNUAL (P34)

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER MONTOUR	VOTED	YES
COUNCIL MEMBER KWAK	VOTED	YES
COUNCIL MEMBER MILLER	VOTED	YES
COUNCIL MEMBER STEMPNIAK	VOTED	YES
SUPERVISOR GIZA	VOTED	YES

January 1, 1996

Council Member Kwak requested a suspension of the necessary rule for immediate consideration of the following resolution -
SUSPENSION GRANTED.

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER KWAK, WHO MOVED
ITS ADOPTION, SECONDED BY COUNCIL
MEMBER MILLER, TO WIT:

WHEREAS, the Town Board of the Town of Lancaster has after due consideration determined that it is in the public interest to review and evaluate the structure and operation of the Senior Citizens Center, Buildings and Grounds, Recreation, Parks and Forestry, and

WHEREAS, the Supervisor has received a proposal from Terrence McCracken to act in the capacity of consultant to review, evaluate and report to the Town Board on the above mentioned operations of the Town of Lancaster Government on a per diem basis, and

WHEREAS, the Town Board has reviewed the proposal submitted,

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of the Town of Lancaster hereby authorizes the Supervisor to execute a contract for review and evaluation of the structure and operation of the Senior Citizens Center, Buildings and Grounds, Recreation, Parks and Forestry with Terrence McCracken pursuant to the terms of his proposal on a per diem basis at the will of the Town Board.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER KWAK	VOTED	YES
COUNCIL MEMBER MILLER	VOTED	YES
COUNCIL MEMBER MONTOUR	VOTED	YES
COUNCIL MEMBER STEPNIAK	VOTED	YES
SUPERVISOR GIZA	VOTED	YES

January 1, 1996

File: RBLANK

PERSONS ADDRESSING TOWN BOARD:

Heller, Janet, 18 Gale Drive, spoke to the Town Board on the following matters:

Questioned the abolishment of three laborer positions in the Parks Department.

Bi-partisan hiring by the new Town Board.

Allegation that David Brown is a relative to Supervisor Giza.

Joseph, Dorothy, 5962 Genesee Street, spoke to the Town Board on the following matters:

Traffic control at the Tops building site on Genesee Street.

Disregard for the law. Alleged that Adams Nursery illegally moved a dwelling across the Krieger property without Mrs. Krieger's permission.

Guenther, James, 562 Pavement Road, spoke to the Town Board on the following matter:

Traffic control at the Tops building site on Genesee Street.

Casper, Bernadette, 5121 William Street, spoke to the Town Board on the following matter:

Traffic and drainage concerns resulting from Hunters Creek North Subdivision.

Schilling, Floyd, 220 Westwood Road, spoke to the Town Board on the following matter:

Sought clarification of the status of a lot owned by his mother on Brunck Road.

Heckl, Robert, 706 Pavement Road, spoke to the Town Board on the following matter:

Traffic concerns at the Tops Market site.

Inquired how new Council Member was chosen.

Publication of Town Board agenda's before meetings.

PRESENTATION OF PREFILED RESOLUTIONS BY COUNCIL MEMBERS:

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER KWAK, WHO MOVED
ITS ADOPTION, SECONDED BY COUNCIL
MEMBER MILLER , TO WIT:

RESOLVED, that the minutes from the Regular Meeting of the Town
Board held on December 18, 1995 be and hereby are approved.

The question of the adoption of the foregoing resolution was duly
put to a vote on roll call which resulted as follows:

COUNCIL MEMBER MONTOUR	VOTED	YES
COUNCIL MEMBER KWAK	VOTED	YES
COUNCIL MEMBER MILLER	VOTED	YES
COUNCIL MEMBER STEMPNIAK	VOTED	YES
SUPERVISOR GIZA	VOTED	YES

January 1, 1995

File: RMIN (P1)

THE FOLLOWING RESOLUTION WAS OFFERED
BY SUPERVISOR GIZA, WHO MOVED ITS
ADOPTION, SECONDED BY COUNCIL
MEMBER STEPNIAK, TO WIT:

WHEREAS, the Receiver of Taxes and the Town Clerk of the Town of Lancaster have for the past ten years shared the services of Kathleen B. Macko within their respective offices coordinating their use of this employee so as to reduce or eliminate any potential for unemployment insurance exposure to the Town, and

WHEREAS, Kathleen B. Macko has been appointed to the full time position of Deputy Receiver of Taxes in the Tax Office effective January 1, 1996, and

WHEREAS, a need exists in the Town Clerk's Office to create a position of Clerk-Typist, Seasonal, to make provisions to fill the vacancy created by the permanent appointment of Kathleen B. Macko to the position of Deputy Receiver of Taxes,

NOW, THEREFORE, BE IT

RESOLVED, that the Supervisor of the Town of Lancaster be and is hereby authorized to file with the Erie County Department of Personnel Form PO-17 "New Positions Duties Statement" anticipating the creation of a position of Seasonal Clerk-Typist in the Town Clerk's Office, and

BE IT FURTHER

RESOLVED, that the Supervisor of the Town of Lancaster take the necessary action with the Personnel Office of the County of Erie to accomplish the foregoing.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER MONTOUR	VOTED YES
COUNCIL MEMBER KWAK	VOTED YES
COUNCIL MEMBER MILLER	VOTED YES
COUNCIL MEMBER STEPNIAK	VOTED YES
SUPERVISOR GIZA	VOTED YES

January 1, 1996

File: RPERS.CRE (P5)

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER MILLER , WHO
MOVED ITS ADOPTION, SECONDED BY
COUNCIL MEMBER KWAK , TO WIT:

WHEREAS, the Town of Lancaster and Lancaster Opera House Inc. have previously entered into a lease of premises located at 21 Central Avenue, Lancaster, New York for the purpose of utilizing the second and third floors of the Lancaster Town Hall for the various artistic and cultural programs of the Lancaster Opera House, Inc., and

WHEREAS, the terms of this lease confer upon the Town of Lancaster the right to use the Opera House area and facilities for their Town Board meetings on the first and third meetings of each month,

NOW, THEREFORE, BE IT

RESOLVED, as follows:

SECTION 1: That the Town Board of the Town of Lancaster hereby exercises its right to utilize the Lancaster Opera House area on the first and third Mondays of each month for Town Board meeting purposes.

SECTION 2: That the Town Clerk be and is hereby directed to deliver a copy of this resolution to the Executive Director of the Lancaster Opera House.

SECTION 3: That any contractual commitments entered into by the Lancaster Opera House, Inc., prior to the date of this resolution, for use of the Lancaster Opera House on the first and third Mondays of each month be and are hereby excluded from the provisions of this resolution.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER MONTGOMERY	VOTED YES
COUNCIL MEMBER KWAK	VOTED YES
COUNCIL MEMBER MILLER	VOTED YES
COUNCIL MEMBER STERNIAK	VOTED YES
SUPERVISOR GIZA	VOTED YES

January 1, 1996

File: RELEASE.0PR

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER KWAK , WHO MOVED
ITS ADOPTION, SECONDED BY COUNCIL
MEMBER MILLER , TO WIT:

**TOWN OF LANCASTER
RECORDS MANAGEMENT POLICY**

WHEREAS, the Lancaster Town Clerk, as Records Management Office (RMO) pursuant to Section 57.17 of the Arts and Cultural Affairs Law of the State of New York, has previously undertaken a program for the establishment of a local government archives and records management system, and

WHEREAS, it is desirable to have a records management program in place on a continuing basis, and

WHEREAS, the Lancaster Town Records Management Program has been a constant source of cost savings over the years, and

WHEREAS, the objectives of the Lancaster Town Board are best achieved by the official adoption of a comprehensive records management program,

NOW, THEREFORE, BE IT

RESOLVED, as follows:

Section 1 - Town Clerk: The Town Clerk or his designee shall be responsible for the records management program established by this resolution and subsequent amendments thereto. Said officer will be responsible for administering the non-current and archival public records for the Town of Lancaster in accordance with local, state, and federal laws and guidelines. Said officer shall also be responsible for overseeing microfilming of Town records according to recognized standards and specifications.

Section 2 - Powers and Duties: The Town Clerk or his designee shall have all the necessary powers to carry out the efficient administration, determination of value, use, preservation, storage, and disposition of the non-current and archival public records kept, filed, or received by the offices and departments of the Town of Lancaster.

The Town Clerk or his designee shall establish guidelines for proper records management in any department or agency of Town government in accordance with local, state, and federal laws and guidelines.

The Town Clerk or his designee shall report from time to time to the Town Board on the powers and duties herein mentioned including, but not limited to, the cost/benefit ratio of programs implemented by the Town Clerk or his designee.

Section 3 - Records Center: The Town Clerk shall have at his disposal two records vaults in the Lancaster Town Hall dedicated specifically for the storage, processing, and servicing of all non-current and archival records for all Town departments and agencies.

Section 4 - Sole Officer: The Town Clerk or his designee shall be the sole official designated in the "Public Officer's Certification for Using Records Retention and Disposition Schedules". He shall be the sole officer with authority over the disposition of Town records, after receiving approval of the respective Town Officer or Department Head who has custody of the records of his respective office or department.

Section 5 - Records Management Board: The Lancaster Town Board hereby creates a four member Records Advisory Board. The members of this Board shall be appointed by the Town Board based on recommendations of the Town Clerk. The members of this Board shall serve at the will of the Town Board. The Records Advisory Board shall be composed of persons with expertise in the field of archives programs, or records management programs, or a related field. The function of this board shall be to advise and make suggestions to the Town Clerk or his designee on improvements to be made to the Lancaster Records Management Program. The board shall meet at least twice a year and more so if needed.

One member of the Lancaster Town Board shall serve as an ex-officio member of the Records Advisory Board.

The Town Clerk or his designee shall be responsible for calling all meetings of the Records Advisory Board, making progress reports concerning the Records Management Program to the Records Advisory Board, and following up on advise and/or suggestions offered by the Records Advisory Board.

Section 6 - Construction. Inconsistent Laws: If any part of this resolution, or its application to any persons or circumstances, is adjudged by a court to be invalid or ineffectual, such judgement shall not affect the remainder of the resolution or its application to any other person or circumstance. This resolution shall supersede all prior resolutions inconsistent with it to the extent of such inconsistency, but in all other respects shall be deemed supplemental to such resolutions

Section 7 - Effective Date: This resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER	MONTOUR	VOTED	YES
COUNCIL MEMBER	KWAK	VOTED	YES
COUNCIL MEMBER	MILLER	VOTED	YES
COUNCIL MEMBER	STEMPNIAK	VOTED	YES
SUPERVISOR	GIZA	VOTED	YES

January 1, 1996

File: RRECORDS.MGT (P3-4)

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER MILLER ,WHO MOVED
ITS ADOPTION, SECONDED BY COUNCIL
MEMBER MONTOUR , TO WIT:

WHEREAS, the Town Board of the Town of Lancaster has duly advertised for bids for furnishing to the Town of Lancaster the necessary trees for the 1996 Tree Planting Program in accordance with specifications on file with the Town Clerk of the Town of Lancaster, and

WHEREAS, said bids were duly opened on December 18, 1995, and

WHEREAS, SCHICHEL'S NURSERY, INC., 6745 Chestnut Ridge Road, Orchard Park, New York 14127 has submitted the lowest responsible bid in the amount of \$15,370.20 for furnishing said trees to the Town of Lancaster,

NOW, THEREFORE, BE IT

RESOLVED, that the bid of SCHICHEL'S NURSERY, INC., 6745 Chestnut Ridge Road, Orchard Park, New York 14127, being the lowest responsible bid in conformance with the specifications relating thereto, be and hereby is accepted, and

BE IT FURTHER

RESOLVED, that the Chairman of the Tree Planting Committee of the Town Board of the Town of Lancaster be and is hereby authorized to place orders with Schichtel's Nursery, Inc. for those trees which the Town of Lancaster needs for its 1996 Tree Planting Program.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER MONTOUR	VOTED YES
COUNCIL MEMBER KWAK	VOTED YES
COUNCIL MEMBER MILLER	VOTED YES
COUNCIL MEMBER STEMPNIAK	VOTED YES
SUPERVISOR GIZA	VOTED YES

January 1, 1996

File: RBOTREES (P3)

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCILMAN KWAK, WHO MOVED ITS
ADOPTION, SECONDED BY COUNCIL MEMBER
STEMPNIAK, TO WIT:

WHEREAS, the services of the Election Inspectors of the Town of Lancaster will be needed for conducting the election process of the Town of Lancaster during the year 1996,

NOW, THEREFORE, BE IT

RESOLVED, that during the year 1996, the Election Inspectors of the Town of Lancaster be paid as follows:

Primary Day (Presidential)	(polls open 15 hours)	- \$102.60 each
Primary Day (Fall)	(polls open 15 hours)	- \$102.60 each
Presidential Registration	(polls open 9 hours)	- \$ 61.56 each
Election Day	(polls open 15 hours)	- \$102.60 each
Election Inspectors' Training School Attendance	-	\$ 20.52 each

and,

BE IT FURTHER

RESOLVED, that the Chairman of the Inspectors at each Polling Place be paid an additional \$30.00 for the Presidential Primary, Fall Primary and Fall Election Days.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER MONTOUR	VOTED YES
COUNCIL MEMBER KWAK	VOTED YES
COUNCIL MEMBER MILLER	VOTED YES
COUNCIL MEMBER STEMPNIAK	VOTED YES
SUPERVISOR GIZA	VOTED YES

January 1, 1996

File: RINSPSAL

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER KWAK, WHO MOVED
ITS ADOPTION, SECONDED BY COUNCIL
MEMBER MONTOUR, TO WIT:

WHEREAS, the developer has requested the Town Board of the Town of Lancaster to accept completed Public Improvements within Hunters Creek North Subdivision, within the Town of Lancaster, and

WHEREAS, the Town Engineer has inspected the improvements and has recommended the approval thereof,

NOW, THEREFORE, BE IT

RESOLVED, that the following completed Public Improvements within Hunters Creek North Subdivision, be and are hereby approved and accepted by the Town Board of the Town of Lancaster:

P.I.P. No. 404 - Water Line
P.I.P. No. 405 - Detention Basin
P.I.P. No. 406 - Pavement and Curbs
P.I.P. No. 407 - Storm Sewers

conditioned, however, upon the following:

1. Receipt by the Town Clerk, within 45 days, of an "Application For Permit To Construct A Public Improvement" for both street lights and sidewalks within this subdivision said application encompassing the area of the Public Improvements accepted herein, or greater area at the option of the developer.
2. Receipt by the Town Clerk, within 45 days, of deeds, easements title report, title insurance and bill of sale to the improvements for the property conveyed to the Town of Lancaster.
3. Receipt by the Town Clerk, within 45 days, of maintenance bonds for each of the improvements accepted herein in the principal amount of 25% of the value of the improvements accepted. The bonds shall run for a term of two years commencing with the date of adoption of this resolution, and

BE IT FURTHER

RESOLVED, that should the conditions enumerated herein not be met within the stated 45 day period, the Building Inspector and the Town Clerk are directed to suspend the acceptance of building permit applications for construction within this subdivision, or subdivision phase, as the case may be.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER MONTOUR	VOTED	YES
COUNCIL MEMBER KWAK	VOTED	YES
COUNCIL MEMBER MILLER	VOTED	YES
COUNCIL MEMBER STEPNIAK	VOTED	YES
SUPERVISOR GIZA	VOTED	YES

January 1, 1996

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER KWAK , WHO MOVED
ITS ADOPTION, SECONDED BY COUNCIL
MEMBER STEMPNIAK , TO WIT:

WHEREAS, the Town Board by resolution dated January 1, 1996, created
a Records Advisory Board to assist the Town Clerk in the administration of the
Records Management Program of the Town of Lancaster, and

WHEREAS, the Town Clerk has recommended the appointment of certain
individuals to this advisory board who possess expertise in the field records
management,

NOW, THEREFORE, BE IT

RESOLVED, that the following individuals be and are hereby appointed
to the Records Management Advisory Board of the Town of Lancaster effective
January 1, 1996 and to serve at the will of the Town Board:

Kristine M. Ives, Supervisor, Records Management, M & T Bank
Amherst Center, 1100 Wehrle Drive, Williamsville, New York 14221

Terry Wolfe, Head Librarian, Ecology & Environment
368 Pleasant View Drive, Lancaster, New York 14086
(Terry Wolfe also serves as President of the Lancaster
Historical Society)

Council Member Donald E. Kwak, ex-officio liaison to the
Town Board

The question of the adoption of the foregoing resolution was duly
put to a vote on roll call which resulted as follows:

COUNCIL MEMBER MONTOUR	VOTED YES
COUNCIL MEMBER KWAK	VOTED YES
COUNCIL MEMBER MILLER	VOTED YES
COUNCIL MEMBER STEMPNIAK	VOTED YES
SUPERVISOR GIZA	VOTED YES

January 1, 1996

File: RRECORDS.MGT (P5)

THE FOLLOWING RESOLUTION WAS OFFERED BY
COUNCIL MEMBER KWAK , WHO MOVED
ITS ADOPTION, SECONDED BY COUNCIL MEMBER
STEMPNIAK, TO WIT:

WHEREAS, it is the desire of the Town of Lancaster to renew the Agreement heretofore entered into by the Town of Lancaster and the Depew-Lancaster Boys' and Girls' Club, Inc., for the operation of a Junior Citizens Club at the Lancaster Branch of the said Boys' and Girls' Club, Inc., which expires according to its term on December 31, 1995, and

WHEREAS, the said Depew-Lancaster Boys' and Girls' Club, Inc., has submitted and filed its 1996 Budget for the operation of said Junior Citizens Club;

NOW, THEREFORE, BE IT

RESOLVED, that the Supervisor be and is hereby authorized and directed to execute said Agreements on behalf of the Town of Lancaster, which have been drawn and approved by the Town Attorney.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER KWAK	VOTED YES
COUNCIL MEMBER MILLER	VOTED YES
COUNCIL MEMBER MONTGOMERY	VOTED YES
COUNCIL MEMBER STEMPNIAK	VOTED YES
SUPERVISOR GIZA	VOTED YES

January 1, 1996

FILE:RABCLBL.D95

THE FOLLOWING RESOLUTION WAS OFFERED BY
COUNCIL MEMBER KWAK , WHO MOVED
ITS ADOPTION, SECONDED BY COUNCIL MEMBER
STEMPNIAK, TO WIT:

WHEREAS, it is the desire of the Town of Lancaster to renew the Agreement heretofore entered into by the Town of Lancaster and the Depew-Lancaster Boys' and Girls' Club, Inc., for the operation of a Junior Citizens Club at the Depew Branch of the said Boys' and Girls' Club, Inc., which expires according to its term on December 31, 1995, and

WHEREAS, the said Depew-Lancaster Boys' and Girls' Club, Inc., has submitted and filed its 1996 Budget for the operation of said Junior Citizens Club;

NOW, THEREFORE, BE IT

RESOLVED, that the Supervisor be and is hereby authorized and directed to execute said Agreements on behalf of the Town of Lancaster, which have been drawn and approved by the Town Attorney.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

COUNCIL MEMBER KWAK	VOTED YES
COUNCIL MEMBER MILLER	VOTED YES
COUNCIL MEMBER MONTGOMERY	VOTED YES
COUNCIL MEMBER STEMPNIAK	VOTED YES
SUPERVISOR GIZA	VOTED YES

January 1, 1996

FILE:RABCLBL.D95

THE FOLLOWING RESOLUTION WAS OFFERED
BY SUPERVISOR GIZA, WHO MOVED ITS
ADOPTION, SECONDED BY COUNCIL MEMBER
MILLER, TO WIT:

WHEREAS, the sponsor of this resolution desires to abolish seven Civil Service positions within the Town of Lancaster,

NOW, THEREFORE, BE IT

RESOLVED, as follows:

SECTION 1: That one (1) position of Clerk Stenographer be abolished in the Town Attorney's Office.

SECTION 2: That the position of Data Processing Control Clerk be abolished in the Supervisor's Office.

SECTION 3: That the position of Refuse Control Clerk be abolished in the Supervisor's Office.

SECTION 4: That the position of Assessment Clerk be abolished in the Assessor's Office.

SECTION 5: That three (3) positions of Laborer be abolished in the Department of Parks, Recreation, Forestry and Building Maintenance.

SECTION 6: That MARK LUBERA, RONALD HOFFMAN, AND MATTHEW PERILLO, whose laborer positions have been abolished, be and are hereby reverted back to the their previous positions of Laborer Aides at a salary as set forth in the 1996 Schedule of Salaries for that position.

SECTION 7: That this resolution shall be effective retroactive to 12:01 A.M., January 1, 1996, and

BE IT FURTHER

RESOLVED, that the Supervisor of the Town of Lancaster take the necessary action with the Personnel Officer of the County of Erie to accomplish the foregoing.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER MONTOUR	VOTED YES
COUNCIL MEMBER KWAK	VOTED YES
COUNCIL MEMBER MILLER	VOTED YES
COUNCIL MEMBER STEMPNIAK	VOTED YES
SUPERVISOR GIZA	VOTED YES

January 1, 1996
File: RPERS.CRE (P10)

THE FOLLOWING RESOLUTION WAS OFFERED
BY SUPERVISOR GIZA, WHO MOVED ITS
ADOPTION, SECONDED BY COUNCIL MEMBER
KWAK , TO WIT:

RESOLVED, that the following Audited Claims be and are hereby
ordered paid from their respective accounts:

Claim No. 5827 to Claim No. 6000 Inclusive

Total amount hereby authorized to be paid: \$920,785.45

The question of the adoption of the foregoing resolution was duly
put to a vote on roll call which resulted as follows:

COUNCIL MEMBER MONTOUR	VOTED YES
COUNCIL MEMBER KWAK	VOTED YES
COUNCIL MEMBER MILLER	VOTED YES
COUNCIL MEMBER STEPNIAK	VOTED YES
SUPERVISOR GIZA	VOTED YES

JANUARY 1, 1995

File: RCLAIMS

THE FOLLOWING RESOLUTION WAS OFFERED
BY SUPERVISOR GIZA, WHO MOVED ITS
ADOPTION, SECONDED BY COUNCIL
MEMBER, MONTOUR TO WIT:

WHEREAS, the sponsor of this resolution desires to effect personnel transfers within the various departments of the Town of Lancaster,

NOW, THEREFORE, BE IT

RESOLVED, as follows:

SECTION 1: That PHYLLIS GRECO, a Civil Service Senior Clerk Stenographer in the Town Justices Department, be and is hereby moved laterally to the Supervisor's Office.

SECTION 2: That MARSHA COX, a Civil Service Clerk Typist in the Town Justices Department, be and is hereby moved laterally to the Assessor's Office.

SECTION 3: That JUDITH KANE, whose appointment as Supervising Court Clerk in the Town Justices Department expired on December 31, 1995, be and is hereby re-assigned to her previous position of Civil Service Clerk Typist in the Town Justices Department.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER MONTOUR	VOTED YES
COUNCIL MEMBER KWAK	VOTED YES
COUNCIL MEMBER MILLER	VOTED YES
COUNCIL MEMBER STEPNIAK	VOTED YES
SUPERVISOR GIZA	VOTED YES

January 1, 1996

RPERS.APP (P13)

THE FOLLOWING RESOLUTION WAS OFFERED
BY SUPERVISOR GIZA, WHO MOVED ITS
ADOPTION, SECONDED BY COUNCIL MEMBER
KWAK , TO WIT:

WHEREAS, the sponsor of this resolution desires to create the position of Accountant, Part Time, in the Office Of the Supervisor of the Town of Lancaster,

NOW, THEREFORE, BE IT

RESOLVED, that the Supervisor of the Town of Lancaster be and is hereby authorized to complete and sign Form PO-17 (New Positions Duties Statement) for the purpose of obtaining the appropriate service title for the anticipated position of Accountant, Part Time, in the Office of the Supervisor of the Town of Lancaster, and

BE IT FURTHER

RESOLVED, that the Supervisor of the Town of Lancaster take the necessary action with the Personnel Officer of the County of Erie to accomplish the foregoing.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER MONTOUR	VOTED YES
COUNCIL MEMBER KWAK	VOTED YES
COUNCIL MEMBER MILLER	VOTED YES
COUNCIL MEMBER STEMPNIAK	VOTED YES
SUPERVISOR GIZA	VOTED YES

January 1, 1996

File: RPERS.CRE (P11)

THE FOLLOWING RESOLUTION WAS OFFERED
BY SUPERVISOR GIZA, WHO MOVED ITS
ADOPTION, SECONDED BY COUNCIL MEMBER
KWAK, TO WIT:

WHEREAS, on November 1, 1995, the former Supervisor of the Town of Lancaster, New York signed an agreement with Deloitte & Touche LLP to provide the Town with various audit services as of and for the year ended December 31, 1995, and

WHEREAS, at the request of the Town Board, the Town has received a proposal letter dated December 21, 1995 from Fox & Company, Certified Public Accountants, to provide the Town with various audit services as of and for the year ended December 31, 1995, and

WHEREAS, Fox & Company has over twenty years of comprehensive experience in providing auditing and management advisory services to the Town of Lancaster which gives them a unique perspective of Town operations; and the Town's prior experience with Fox & Company has shown them to be an organization that delivers a specialized service in a personalized and client-oriented manner which has been found to be of the highest quality and of significant benefit to the Town, and

WHEREAS, the proposal submitted by Fox & Company provides for more services while at the same time saving the Town more than 10% in costs compared to the agreement previously signed with Deloitte & Touche LLP,

NOW, THEREFORE, BE IT

RESOLVED, that this Town Board does hereby:

- 1) Cancel effective immediately the contract with Deloitte & Touche LLP, which was executed by the former Town Supervisor on November 1, 1995, and
- 2) Authorize the Supervisor to countersign the Fox & Company proposal dated December 31, 1995.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER MONTOUR	VOTED YES
COUNCIL MEMBER KWAK	VOTED YES
COUNCIL MEMBER MILLER	VOTED YES
COUNCIL MEMBER STEMPNIAK	VOTED YES
SUPERVISOR GIZA	VOTED YES

January 1, 1996

File: RACCPROS

THE FOLLOWING RESOLUTION WAS OFFERED
BY SUPERVISOR GIZA, WHO MOVED ITS
ADOPTION, SECONDED BY COUNCIL MEMBER
KWAK, TO WIT:

WHEREAS, the sponsor of this resolution desires to create an additional position of Laborer Aide, in the Parks & Recreation Department of the Town of Lancaster,

NOW, THEREFORE, BE IT

RESOLVED, that the Supervisor of the Town of Lancaster be and is hereby authorized to complete and sign Form PO-17 (New Positions Duties Statement) for the purpose of obtaining the appropriate service title for the anticipated additional position of Laborer Aide in the Parks & Recreation Department of the Town of Lancaster, and

BE IT FURTHER

RESOLVED, that the Supervisor of the Town of Lancaster take the necessary action with the Personnel Officer of the County of Erie to accomplish the foregoing.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call which resulted as follows:

COUNCIL MEMBER MONTOUR	VOTED YES
COUNCIL MEMBER KWAK	VOTED YES
COUNCIL MEMBER MILLER	VOTED YES
COUNCIL MEMBER STEMPNIK	VOTED YES
SUPERVISOR GIZA	VOTED YES

January 1, 1996

File: RPERS.CRE (P13)

THE FOLLOWING RESOLUTION WAS OFFERED
BY COUNCIL MEMBER KWAK, WHO MOVED
ITS ADOPTION, SECONDED BY COUNCIL
MEMBER STEMPNIAK, TO WIT:

RESOLVED, that the following Building Permit Applications be
and are hereby approved and the issuance of these Building Permits be and are
hereby authorized:

CODE:

(SW) = Sidewalks as required by Chapter 12-1B of the Code of the
Town of Lancaster are waived for this permit.

No	Code	Applicant	Street Address	Structure
3101		WFB Enterprises Inc	31 Redlein Dr	Er.Sin. Dwlg
3102		Frey Concrete Inc	561 Pavement Rd	Er/Rem Con. Batch Plant
3103		AllCraft Homes	1 Wendtworth Ct	Er. Sin. Dwlg
3104		AllCraft Homes	56 Newberry Ln	Er. Sin. Dwlg

and,

BE IT FURTHER

RESOLVED, that the Building Permit applications herein coded
(SW) for sidewalk waiver be and are hereby approved with a waiver of the
provisions of Chapter 12-1B of the Code of the Town of Lancaster which requires
sidewalks in front of every new home.

The question of the adoption of the foregoing resolution was duly
put to a vote on roll call which resulted as follows:

COUNCIL MEMBER KWAK	VOTED YES
COUNCIL MEMBER MILLER	VOTED YES
COUNCIL MEMBER MONTOUR	VOTED YES
COUNCIL MEMBER STEMPNIAK	VOTED YES
SUPERVISOR GIZA	VOTED YES

January 1, 1996

COMMUNICATIONSDISPOSITION

- | | |
|---|--|
| 1. Bee Group Newspapers to Town Board -
Request designation as official newspaper. | R & F |
| 2. Robert Wohlgenuth to Town Board -
Notification of unsafe conditions on Rt. 33 at
Tops construction project. | PUBLIC SAFETY
COMMITTEE
CHIEF FOWLER
TOWN ATTORNEY
R & F |
| 3. UCPA to Supervisor -
Assumption of approval of individual residential
alternative to be located at 3650 Walden Ave. | R & F |
| 4. Congressman Quinn to Supervisor -
Offer of congratulations for snow removal effort
with copy of letter to Governor stating same. | R & F
HIGHWAY SUPERINTENDENT |
| 5. Receiver of Taxes to Town Board -
Transmittal of school summaries and the final
report of 1995-96 school tax collection. | R & F |
| 6. Steven Doleski, NYSDEC to NYS Thruway Authority -
Reply to wetland delineation request - NYS
Thruway Authority, Interchange 49, Transit Rd. | TOWN ENGINEER |
| 7. Town Tree Forester to Town Board -
Recommendation of 1996 tree bid to Schichtel's
Nursery. | R & F |
| 8. County Health Dept. to Town Board -
Transmittal of Approval of Completed Works for
public water supply improvement for Hunters Creek
North Subdivision. | R & F |
| 9. County Health Dept. to Town Board -
Transmittal of Approval of Completed Works for
public water supply improvement for Woodgate
Subdivision, Phase IIB. | R & F |
| 10. Town Clerk to Zoning Board Members, Building
Inspector and Town Attorney -
Transmittal of variance petition for meeting
to be held 1/11/96. | R & F |
| 11. Town Clerk to Media -
Notice of reorganizational and regular meeting of
Town Board to be held 1/1/96. | R & F |
| 12. Town of Lancaster Senior Citizens Center to
Supervisor Greco - Letter of appreciation. | R & F |
| 13. Nicholas Sargent to Town of Lancaster - Transmittal
of post-hearing brief. | R & F |

ADJOURNMENT:

ON MOTION OF COUNCIL MEMBER KWAK, AND SECONDED BY THE ENTIRE TOWN
BOARD AND CARRIED, the meeting was adjourned at 2:10 P.M.

Signed

Robert P. Thill

Robert P. Thill, Town Clerk